Klamath Community College

Program:Community Education	Date:4/13/19	Submitted By: Erica Dow
Action Item 1	Additional Staff needed due to growth in department.	
Proposed Action	Reynda was moved to full time and additional work study hours were also put into effect.	
Responsible Party	Erica	
Success Criteria	Reynda has been moved to a full time position	
Resources		
Timeline	July 1 2018	
Action Item 2	Classroom Space	
Proposed Action	Work with other departments across campus to make sure we have adequate space needs.	
Responsible Party	Erica	
Success Criteria	Less complaints about space issues	
Resources	Facilities and academics.	
Timeline	Ongoing	
Action Item 3	Allow non-credit students to access all KCC	
Proposed Action	Apply $35 fee to all workforce classes for Students to receive student ID.	
Responsible Party	Erica/ Chip/ Julie	
Success Criteria	Access to resources for non-credit workforce students	
Resources		
Timeline	By Jan 1, 2019	

Program Action Plan Template

Signatures:

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Department or Program Lead   Date

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Dean of Instruction (when applicable)   Date

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Dean of CTE (when applicable)   Date

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Vice President or President   Date